



Memo no: CoU/Registrar/Person-19/2007/ 596

Date: 12.10.2025

Order

Sub: Permission to proceed to Saudi Arabia for Religious purposes (Omrah Hajj).

The Vice-Chancellor of this university has permitted **Mohammad Solaiman**, Passport Number: **A11070326** to go to Saudi Arabia for the purpose of **Omrah Hajj**. On this purpose he has been granted 20 days outside Bangladesh (Saudi Arabia) leave treated as earned leave with full average pay from March 04 to 23, 2026. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144(500), dated the 19th June 2011.

The expenses relating to this purpose will be borne by himself. After expiry of leave he will be back to country and submit joining letter to the respective authority.

By order

[Signature] 12.10.2025
(Professor Dr. Mohammad Anwar Hossen)

Registrar (Additional Charge)

Comilla University

Cumilla, Bangladesh

Mobile: 01712-509430.

Mohammad Solaiman

Treasurer

Comilla University

Cumilla, Bangladesh.

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Date: 12.10.2025

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean (All), Comilla University, Cumilla.
4. Head of the Department (All), Comilla University, Cumilla.
5. Director in charge (F&A), Comilla University, Cumilla.
6. Controller of Exam (In charge), Comilla University, Cumilla.
7. Director in charge (ICT Cell), Comilla University, Cumilla.
8. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

[Signature] 12.10.2025
(Biplob Majumder)
Deputy Registrar
Comilla University
Cumilla, Bangladesh.