

Office of the Registrar

Comilla University

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রেজিস্ট্রার কার্যালয়

কুমিল্লা বিশ্ববিদ্যালয়

কুমিল্লা-৩৫০৬, বাংলাদেশ

ফোন : (+৮৮) ০২৩৩৪৪১১১৪৫

ফ্যাক্স : (+৮৮) ০২৩৩৪৪১১১৩৫

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ই-মেইল : registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-841/2019/ 570

Date: 22.09.2025

Order

Sub: Extension of 'Study Leave' for higher study in USA.

The Authority of Comilla University, Cumilla has granted the extension of study leave with pay to **Miskat Jahan**, Passport No. **A00631371** from 01 September 2025 to 31 August 2026 for the completion of the 4th year of her PhD Program at '**University of Nevada**', **Reno, USA**. As per provision of leave rules of this university 'study leave' will be extended on receipt of an application for extension along with satisfactory progress report which should be sent to the Registrar of this university.

The expenses relating to this purpose will not be borne by Comilla University.

By order

(Professor Dr. Mohammad Anwar Hossen)

Registrar (Additional Charge)

Comilla University

Cumilla, Bangladesh

Mobile: 01712-509430.

Miskat Jahan

Assistant Professor

Department of Public Administration

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-841/2019/ 570

Date: 22.09.2025

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Social Science, Comilla University, Cumilla.
4. Head, Department of Public Administration, Comilla University, Cumilla.
5. Director in charge (F&A), Comilla University, Cumilla.
6. Controller of Exam (In charge), Comilla University, Cumilla.
7. Director in charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.